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APPLICATION FOR APPROVAL OF ARCHITECTURAL IMPROVEMENT
MONARCH ESTATES

Pursuant to the Declaration of Covenants, Conditions, and Restrictions and the Board of Directors' Resolution Regarding architectural control, I/we submit the following application to make improvements:

Date: _____
HOA: _____
Address of Property: _____
Name of Owner(s): _____
Mailing Address: _____
Phone Number: (Home) _____ (Work) _____ (Email) _____

Description of Work (including design, nature, type, size, shape height, width, color, materials, and location of proposed improvements): _____

ONE OF THE FOLLOWING MUST BE SUBMITTED BEFORE YOU REQUEST WILL BE REVIEWED

- ___ Plans including location, elevations, and dimensions
- ___ Specifications (e.g. manufacturer's brochure)
- ___ Samples of colors
- ___ Samples or description of materials
- ___ Photographs
- ___ Other

I understand that under the Covenants and Rules and Regulations, the Committee will act on this request and provide me with a written response of their decision. I further understand and agree to the following provisions:

1. No work or commitment of work will be made by me until I have received written approval from the Association.
2. All work will be done at my expense, and all future upkeep and maintenance will remain at my expense.
3. All work will be done expeditiously once commence and will be done in good workmanlike manner by myself.
4. All work will be performed at a time and in a manner to minimize interference and inconvenience to other unit owner of the Association.

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