

**DESIGN REVIEW REQUEST FORM**

**Wellington South "The Knolls" Homeowners Association**

NAME: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

MAILING ADDRESS (if different): \_\_\_\_\_

Best telephone number to reach you: \_\_\_\_\_

Email address: \_\_\_\_\_

Improvement/design/change request involves the following (please check one)

- Deck/Patio/Slab
- Painting
- Landscaping
- Patio Cover
- Satellite Dish
- Other \_\_\_\_\_

Attach a picture, drawing, and/or brochure of the proposed improvement

Please provide a description of improvements and attach drawings as necessary:

Planned Completion Date: \_\_\_\_\_

*I understand approval must be received from the Association before proceeding with improvements. I understand Architectural Review Committee approval does not constitute approval of local city/county building departments, and I may be required to obtain a building permit. I will maintain proper drainage swales with installing landscaping or building improvements. I agree to complete improvements in a timely manner after approval from the ACC.*

Homeowner's Signature \_\_\_\_\_ Date \_\_\_\_\_

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Committee Action:

- Approved as submitted
- Approved subject to the following requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Disapproved for the following reason:

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Completion date required by: \_\_\_\_\_

If this form indicates “Disapproved”, please re-submit with changes within thirty (30) days.

Please return this form to: Poudre Property Services via mail to: 706 S. College Avenue, Suite 202 Fort Collins, CO 80524; via fax to: 970-224-0242; or email to: [soldenburg@poudreproperty.com](mailto:soldenburg@poudreproperty.com). For questions, please call 970-224-9204.

**ACC Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**ACC Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**ACC Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_