

Carlson Farm Homeowners Association

Exterior Painting Approval Procedure Guide

Beginning in 2019, the original HOA paint color book was converted from the old Kwal paint color formulas to current Sherwin Williams color formulas. In addition to converting the old color formulas, over 100 new Sherwin Williams colors were added to the full paint color list. Also, a pre-approved color scheme list was created with just over 40 pre-approved color schemes that include a main body color, a trim color, and an accent color for each scheme. This document outlines the process for getting all exterior paint projects approved.

For ease of selection, the HOA has created a list of colors from the Sherwin Williams paint color list but Homeowners are free to use any brand of paint they choose. If you want to use a brand other than Sherwin Williams, follow the instructions in paragraph 3 below.

When it comes time to paint, there are three options for homeowners:

1. **Pick a pre-approved color scheme and use a Sherwin Williams brand of paint.** These color schemes will result in a faster approval process since the body, trim, and accent colors are pre-approved for each scheme. If you choose to use a pre-approved color scheme and are using Sherwin Williams Paint, fill out the design review form and submit it to Sandra at Poudre Property Services. Your form will be reviewed and once approved a signed copy will be sent to you and then you can start painting. Because these color schemes are already pre-approved, you will not be required to paint samples on your home for the Design Review Committee.
2. **Create your own color scheme from the Full Color List and use Sherwin Williams Paint.** This list represents all the approved colors allowed in the neighborhood. There are some colors that are restricted to trim or accent only, as noted in the list.
 - a. All colors must come from the approved, current Carlson Farms Paint Color Book.
 - b. Fill out the Design Review form stating what color will be used for the body, the trim, and the accent pieces.
 - c. Submit the form to Sandra at Poudre Property Services for approval. The Design Review Committee will review the request and may ask for samples to be painted on your house to review prior to approval.
 - d. Once the committee has approved your request they will sign and return a copy of the form to you and then you can begin painting.
3. **Use paint from a different manufacturer.** If you choose either of the above options but want to use paint made by a supplier other than Sherwin Williams, then complete the Design Review form and make a note that states you are "Using A Different Paint Manufacturer." State the colors you have chosen from the approved Carlson Farm Color List that you intend to have converted by a different supplier. Take those colors to your chosen supplier for them to match exactly. Obtain paint samples of each color produced by your supplier and paint a square swatch on your house at least 2 feet square of each color. The Committee will review your converted color samples by comparing them to the official colors. Once approved they will give you a signed copy of your form and then you can begin painting.

