
REQUEST FOR INSPECTION / COPYING OF ASSOCIATION RECORDS

Association Member Name: _____ Date: _____

Address: _____

Telephone #: _____

I HEREBY REQUEST THAT ROLLING HILLS RANCH MASTER ASSOCIATION (“ASSOCIATION”) PROVIDE ACCESS TO THE BOOKS AND RECORDS OF THE ASSOCIATION.

I. State the Purpose of the Request. _____

II. Describe with Reasonable Particularity the Books and Records Sought: _____

III. Type of Review: (choose one)

I wish to review records at the Association’s location.

I wish to pay the Association’s actual cost for copies of the records I have requested.

IV. Certification and Acknowledgement of Association Records Policies:

I certify that my request to review the books and records of the Association is for a proper purpose related to my membership in the Association, and that this request is not for a commercial purpose or my personal financial benefit.

I acknowledge and accept the Association’s Policy Regarding Inspection and Copying of Association Records, and agree that I have been provided with an opportunity to review that Policy. I acknowledge and agree that the books and records will be made available to me in accordance with the Colorado Common Interest Ownership Act and only at such time and place as provided by the Association’s Policy. I agree that I will be responsible for paying the Association’s actual cost per page for any records I wish to have copied, and that I may be required to prepay these costs before copies are provided.

Member Signature: _____ Date: _____